

ANIMAL CONTROL OFFICER P.T.

Code No.: 4-18-365

COMPETITIVE
(NON-COMPETITIVE)
(Towns of Brighton and Penfield

only)

DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for the control and protection of common domestic animals and nuisance wildlife for a Town or Village. Further responsibilities include protection of persons, property, and domestic animals from animal attack and damage. Responsibilities also involve the initiation of court action for violations of the Agricultural and Market Law. The employee reports directly to and works under the general supervision of a senior level staff member. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed)

Provides assistance to residents regarding domestic animals and nuisance wildlife;

Pursues, captures, and restrains common domestic animals and nuisance wildlife, under routine and stressful conditions;

Handles and transports common domestic animals and nuisance wildlife to impounding/holding areas or to owners;

Initiates court action in the prosecution of violators of state and local regulations regarding domestic animals;

Reports suspected cases of cruelty to animals to the Humane Society of Rochester and Monroe County;

Records dog bite reports and submits copies to County and/or State Health department as required;

Delivers sick/injured wildlife (other than rabid) to licensed veterinarian;

Testifies in court regarding dog control violations;

Cleans and disinfects equipment and materials contaminated by diseased or deceased animals;

Maintains records, reports, and files of animal control activities;

Destroys or arranges for the destruction of animals; arranges for appropriate transport of remains.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of New York State Agricultural and Markets Law and other state and local rules, regulations and ordinances regarding the control of common

domestic animals and nuisance wildlife; good knowledge of regulation and control procedures for common epizootic diseases; good knowledge of quarantine, rabies and inoculation laws and isolation regulations and procedures; good knowledge of the care, feeding and behavior of common domestic animals and nuisance wildlife; good knowledge of the methods, techniques, and equipment used in the capture, handling, housing, transporting and humane destruction of common domestic animals and nuisance wildlife, particularly those injured or posing a significant risk to public health and safety; good knowledge of the methods of cleaning and disinfecting persons and equipment that have been contaminated by diseased or deceased animals; working knowledge of local geography; ability to identify common species of domestic animals and nuisance wildlife, particularly under dangerous and stressful conditions which may call for self-protection; ability to deal effectively with the general public; ability to communicate effectively orally; ability to prepare accurate reports; ability to establish and maintain records and files of animal control activities; ability to pursue, capture, lift and restrain animals; willingness and ability to work outdoors; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS: During first year of appointment, you must possess:

- (1) A current Nuisance Wildlife Control Permit issued by the New York State Environmental Conservation AND a Hunter Training Certificate of Qualification; OR, a Trapper Training Certificate of Qualification AND a Hunter Training Certificate of Qualification.

AND:

- (2) A New York State class *D* driver's license, or otherwise demonstrate your ability to meet the transportation needs of the job.

SPECIAL REQUIREMENTS: Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

ADOPTED: September 9, 1993